GwE
Tuag at Ragoriaeth
Towards Excellence

GwE – Performance Management

Appraisee: **Appraiser:** **Date:**

Extent to which objectives from 2016-2017 have been met

Review of Objective 1
Review of Objective 2
Review of Objective 3
What contribution has been made to meet 2020 GwE Objectives?
How does the appraisee reflect GwE values?
What has been the contribution to meet GwE's minimum expectations?
How is the appraisee continually developing their own role within the GwE structure?

Summary of overall performance

Performance Management Objectives for 2017-2018

Usually, three objectives will be set but occasionally this may vary when there is an agreement between the appraisee and the line manager.

Objective 1
Objective 2
Objective 3

Professional development and/or support required to meet objectives

Appraisee Comment

Appraisee Signature: **Appraiser Signature:**

Attach additional notes if desired.

Performance Management review meetings to be recorded and attached to this form (see below)

Performance Management Quarterly Review 1

Appraisee: **Appraiser:** **Date:**

Do any of the objectives need to be amended following the review meeting? Yes / No

If 'yes' please amend below.

Objective

Does the appraisee require additional professional development and/or support to meet objectives? Yes / No

If 'yes' please elaborate below.

Additional professional development and/or support required to meet objectives

Appraisee Comment

Appraisee Signature: **Appraiser Signature:**

Attach additional notes if desired.

Performance Management Quarterly Review 2

Appraisee: **Appraiser:** **Date:**

Do any of the objectives need to be amended following the review meeting? Yes / No

If 'yes' please amend below.

Objective

Does the appraisee require additional professional development and/or support to meet objectives? Yes / No

If 'yes' please elaborate below.

Additional professional development and/or support required to meet objectives

Appraisee Comment

Appraisee Signature: **Appraiser Signature:**

Attach additional notes if desired.

Performance Management Quarterly Review 3

Appraisee: **Appraiser:** **Date:**

Do any of the objectives need to be amended following the review meeting? Yes / No

If 'yes' please amend below.

Objective

Does the appraisee require additional professional development and/or support to meet objectives? Yes / No

If 'yes' please elaborate below.

Additional professional development and/or support required to meet objectives

Appraisee Comment

Appraisee Signature: **Appraiser Signature:**

Attach additional notes if desired.